



State of Oklahoma  
**PARDON AND PAROLE BOARD**

**PARDON AND PAROLE BOARD**  
**Business Meeting Minutes**

**Monday, July 18, 2022**  
**9:00 a.m.**

**MEMBERS PRESENT:** Richard Smothermon, Larry Morris, Edward Konieczny, and Cathy Stocker

**MEMBERS ABSENT:** Scott Williams

**STAFF:** Tom Bates, Melinda Romero, and Leroy Long

**GUESTS:** None

**I. Call To Order – Richard Smothermon, Vice-Chairman**

The Business Meeting of the Pardon and Parole Board (PPB) was called to order at 9:00 a.m. by Chairman Scott Williams on Monday, July 18, 2022.

**A. Roll Call**

The members attending were Richard Smothermon, Edward Konieczny, Cathy Stocker, and Larry Morris. The voting order was announced as Larry Morris, Cathy Stocker, Richard Smothermon, and Edward Konieczny

**B. Assurance of Compliance with Open Meeting Act**

Director Tom Bates provided assurance of compliance with the Open Meeting Act. The business meeting of the Pardon and Parole Board was convened in accordance with the Oklahoma Open Meeting Act. This meeting was preceded by an advance notice of the date, time, and place filed with the Oklahoma Secretary of State on November 16, 2021. Notice of this meeting was also given at least twenty-four (24) hours in advance of the meeting by posting notice of the date, time, virtual meeting place, and agenda of the meeting on July 14, 2022, on the Pardon and Parole Board's website, [www.ok.gov/ppb](http://www.ok.gov/ppb). The meeting is in compliance with the Open Meeting Act.

**C. Reading of Pardon and Parole Board Mission Statement**

Richard Smothermon recited the Oklahoma Pardon and Parole Mission Vision and Values Statement.

**II. Business Meeting –Tom Bates, Executive Director, Melinda Romero, Deputy Director, Leroy**

## **Long, Field Director**

### **A. Discussion and Possible Action on July Business Meeting Minutes**

The June business meeting minutes were provided to the Board for review. Edward Konieczny made a motion to approve the June business meeting minutes, Larry Morris seconded. The Board carried the motion 4-0.

### **B. Discussion and Possible Action on July Parole Meeting Minutes**

The June parole minutes were provided to the Board for review. Edward Konieczny made a motion to approve the June business meeting minutes, Larry Morris seconded. The Board carried the motion 4-0.

### **C. Discussion and Possible Action on Agency Updates:**

#### **1. Personnel Updates – New Hires and Separations**

Deputy Director Melinda Romero reported two Parole Investigator separations. Ms. Romero reports both positions have been posted.

#### **2. Field Updates**

Field Director Leroy Long reports finishing the August docket and currently working on the September Docket.

#### **3. Legal Updates**

None

#### **4. Director's Update**

Executive Director Tom Bates reports the FY 2023 budget was approved by OMES. Mr. Bates also states that the additional personnel that have been funded due to the appropriations should be posted by August.

Mr. Bates also states that we continue to work with the University of Oklahoma who is currently working on the annual reports. Mr. Bates states he is meeting with Dr. McLeod to check the status on the reports.

## **III. Discussion and Possible Action on Clemency Hearing Schedule – Tom Bates, Executive Director**

Executive Director Tom Bates reports there will be six clemency hearings now to the end of the year. The following scheduled are: James Coddington July 26, 2022, Richard Glossip August 10, 2022, Benjamin Cole September 27, 2022, Richard Fairchild October 12, 2022, John Hanson - November 9, 2022, Scott Eizember December 7, 2022. All clemency hearings are scheduled for 9 am at Kate Barnard Community Corrections Center.

Mr. Bates reports the Counsel for Richard Glossip request to move his clemency hearing back a few

weeks to allow the post-conviction application that was submitted to go on the Oklahoma Court Appeals to be heard.

Mr. Bates states that August 23<sup>rd</sup>, 2022 is available to reschedule the Glossip hearing. The Board discussed the schedule.

Richard Smothermon states he will recuse from any decisions made for the Glossip hearing.

Cathy Stocker made a motion to move Richard Glossip Clemency date to August 23, 2022, Edward Konieczny seconded. The Board carried the motion 3-0.

**IV. Training Refresher on Clemency Hearing Procedures – Executive Director Tom Bates**

Executive Director Tom Bates reiterated the process of Clemency Hearings.

**V. New Business Not Known or Which Could Not Have Been Reasonably Foreseen Before the Posting of the Agenda New Business Not Known or Which Could Not Have Been Reasonably Foreseen Before the Posting of the Agenda**

None

**VI. Adjournment of the Business Meeting**

The meeting was adjourned at 9:15 a.m.

Respectfully Submitted,

*Sicilia Talavera*

Sicilia Talavera

Executive Assistant

The minutes for the July 2022 Pardon and Parole Board Business Meeting were approved by a majority vote on the 8th day of August 2022.